



Ahlborg Construction Corporation
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Warwick, Rhode Island 02886
P: (401) 681-4949

Project: 24-009 Lincoln EMS/Rescue & Learning Center
98 Old River Road
Lincoln, Rhode Island 02865
P: 401-333-8455

Centralized Rescue/Learning Center Project OAC Minutes: Meeting #58

Meeting Date Aug 25, 2026 **Meeting Time** 09:00 am - 10:00 am Eastern Time (US & Canada)

Meeting Location Town Hall with Virtual

Overview **ACC - MEETING AGENDA/MINUTES**

DISCUSSION TOPICS

- 1. Documents for Reference-** Construction Documents
- 2. Roll Call** - Town of Lincoln and Downes Roll Call and Introductions - Building Committee, OPM Downes, Design-Build Construction Team
- 3. Previous Minutes** - Town of Lincoln review and approval of prior meeting minutes
- 4. Building Committee:** Chief Sean Thompson, Peter Dyer, Bruce Ogni, Leslie Quish, Captain Michael Reid, Anthony Feola, Vincent Porcaro

Additional Distribution: Glenn Ahlborg, Lee Matthews, Joe DeSanti

Notes

Attachments

Scheduled Attendees

Name	Company	Phone Number	Email	Attendance
Brian O'Connell	Ahlborg Construction Corporation	P: 401 681 4949 ext. 112	boconnell@ahlborg.com	Absent
Nicholas Pizzi	Ahlborg Construction Corporation	P: 401 681 4949	npizzi@ahlborg.com	Present
Jessie Simas	Ahlborg Construction Corporation	P: 401 681 4949	jsimas@ahlborg.com	Absent
Rick Weijlard	Ahlborg Construction Corporation	P: 401 681 4949	rweijlard@ahlborg.com	Present
Jeff Anderson	Downes Construction		janderson@downesco.com	Absent
Jeff Cabral	Downes Construction	P: (860) 936-1429	jcabral@downesco.com	Present
Sydney Rubin	Downes Construction		srubin@downesco.com	Present
Lance Green	Kaestle Boos Associates, Inc.	P: (508) 549-9906	lgreen@kba-architects.com	Present
Scott Mangiagli	Kaestle Boos Associates, Inc.	P: (860) 229-0361	smangiagli@kba-architects.com	Present
Michael McKeon	Kaestle Boos Associates, Inc.	P: (508) 549-9906	mmckeon@kba-architects.com	Absent
John Cimino	Town of Lincoln		jcimino@lincolnri.org	Absent
Peter Dyer	Town of Lincoln		pfdyerjr@gmail.com	Present
Tony Feola	Town of Lincoln		feola@lincolnps.org	Absent
Philip Gould	Town of Lincoln	P: (401) 333-1100	pgould@lincolnri.org	Present
David Hart	Town of Lincoln		davidhart51golf@hotmail.com	Present

Name	Company	Phone Number	Email	Attendance
Leslie Quish	Town of Lincoln	P: (401) 333-8415	lquish@lincolnri.org	Present
Mike Reid	Town of Lincoln		mreid@lincolnri.org	Present
Sean Thompson	Town of Lincoln- Rescue Department	P: (401) 333-8455	sthompson@lincolnri.org	Present

Safety

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
1.1	25	Safety Update			High	Open
Description 7-7-26 Ahlborg received a score of 100% on the most recent safety inspection, which was distributed to the team 7-28-26 Ahlborg continues to have excellent safety reports 8-11-26 Ahlborg no issue to report, PPE being worn. No 3rd party inspection scheduled 8-25-25 There were no safety incidents for Ahlborg to report at the meeting						

Schedule

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
3.1	25	Master Schedule			High	Open
Description 7-7-26 There have been no changes to the master schedule 7-28-26 The team discussed the latest punchlist schedule in detail. Dates for the OPM/Owner punchlist walk through and Architect walkthrough were finalized, and calendar invitations will be sent out. 8-11-26 The project team discussed in detail the schedule for the next several weeks through the completion of the project and ribbon cutting scheduled for August 20th 8-25-26 The project team discussed the remainder of punch list work needed through final completion						

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
3.2	25	3-Week Look Ahead Schedule			High	Open
Description 7-28-26 All trades will work on their punchlist items. MON Landscaping will begin plantings. Strafach will finish placing all site remaining site concrete. RT Nunes will pave both the Lincoln Rescue and Town Hall parking lots. Overhead Door will finish the installation of all overhead doors. ATR Treehouse will install AV equipment and devices throughout the space. ATG will continue installing all security and access control components. R&H Roofing will finish their scope for this project. The epoxy flooring will be completed by Flooring Solutions. Ocean State Acoustical will complete the remaining ceiling work at the Learning Center canopy. 8-11-26 All trades continue to work on punch list item. Completion Gant Scheule distributed, Rough Cleaning will be ongoing with Pre Ribbon cutting cleaning on August 18 & 19, Fencing and Trash Enclosure will be ongoing. Appliance installation scheduled, Mesh Locker assembly and installation, Final Electrical and Mechanical inspections scheduled. Final wiring and operations on coil and folding apparatus bay doors, Light pole install and final wiring, AV & Bryx systems ongoing, WB Mason furniture install ongoing, Cole cabinets on metal cabinet installation and tops, Final flooring in stairwells and entries. Electrical labeling ongoing, NRD siding and trim punch items, Paint items & punch list, Power washing and site cleanup on going. 8-25-26 The LULA will be fully installed. ATG will install the remainder of the security cameras and the DW switch in the server back, along with PDUs. All other subcontractors will address their punch list items						

Submittals

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
4.1	25	Submittals			High	Closed
Description 7-7-26 There were no open submittals to bring to the meeting 7-28-26 There was one open submittal for the ceilings in the stairways, that was discussed with the Architect onsite after the meeting 8-11-26 No open submittals 8-25-26 This agenda item will be closed out						

Procurement

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
5.1	25	Procurement			High	Closed
Description 7-7-26 Ahlborg up to date with procurement 7-28-26 Ahlborg will follow up with Cyber Comm regarding pricing for the new radio antenna, and look into pricing for hose reels for the apparatus bay hose bibs. 8-11-26 Ahlborg has procured the new radio antenna, included the scope to install and pull cables. No additional items pending 8-25-26 This agenda item will be closed out						

RFI's

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
6.1	25	RFI's			High	Closed
Description 7-7-26 There were no open RFI's to bring to the meeting 7-28-26 There were no open RFIs to discuss at the meeting 8-11-26 No open RFI's to discuss at the meeting 8-25-26 This agenda item will be closed out						

FF&E

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
7.1	25	FF&E			Medium	Open
Description 7-7-26 All furniture has been ordered, and is scheduled for a late July delivery 7-28-26 Kitchen chairs, recliners, bunk room mattresses and bed frames, and the entirety of the 1st floor furniture package have already been delivered. The only remaining furniture items to be delivered are the desks, night stands, and chairs for the bunk rooms 8-11-26 All furniture has been delivered. Damaged or replacement items are being coordinated with vendors. Gym floor remains open, install of equipment pending. 8-25-26 Gym equipment has been delivered. All furniture has been assembled and is onsite						

Miscellaneous

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
8.1	25	Digital Sign			Low	Closed
Description 7-7-26 Ahlborg spoke to Scoreboard Enterprises, and they have been notified they need to complete their punch list items by August 1st. 7-28-26 Ahlborg and the Town have been coordination with Scoreboard Enterprises regarding punch list items for the sign 8-11-26 All punchlist items regarding the digital sign have been completed 8-25-26 This agenda item will be closed out						

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
8.3	25	RIE Credits				Open
Description 7-7-26 Ahlborg is starting to assemble submittals and documentation required for the credits. 7-28-26 Ahlborg has submitted the submittals for electrical and HVAC equipment needed for the RIE credits. The paperwork aspect is complete, and the final site walk through is the only remaining piece. Ahlborg will reach out to Leidos to schedule the final inspection for the 2nd week of August 8-11-26 Ahlborg shared the W9 and tax exempt certificates for the project. The paperwork aspect of the RIE credits is now complete, and the final walk through inspection is all that remains. Target date is still some time during the 2nd week of August. Walk to be scheduled when appropriate 8-25-26 The final inspection for the RIE credits has been pushed back, likely to the first or second week of September						

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
8.4	25	Construction Plans & Specifications			High	Closed
Description 6-16-26 Ongoing 7-28-26 Ongoing 8-11-26 Ongoing 8-25-26 This agenda item will be closed out						

Commissioning

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
9.1	25	Commissioning Items			Medium	Open
Description 7-7-26 Next SES inspection scheduled for 7/8/26 7-28-26 Ahlborg will try to schedule a commissioning inspection on 8/11 with SES with Downe's Construction present, to discuss items that have already been closed out but are still showing up as open on the commissioning reports. 8-11-26 Ahlborg, Downes, and SES continue inspections and coordination ongoing item. 8-25-26 Jeff Cabral will schedule a site visit with SES and Ahlborg to address any final commissioning items that may still be open						

Grants

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
10.1	25					Open
Description 7-7-26 Downe's Construction reported on status of the Grant's during their portion of the agenda 7-28-26 Downe's discussed the grants in their portion of the meeting						

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
		8-11-26 Downes discussed the grants in their portion of the agenda, PRO scheduled site visit AM Aug 20th				
		8-25-26 Downes discussed the grants in their portion of the meeting minutes				

Pay Requisitions

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
11.1	25	Pay Requisitions			High	Open
Description 7-7-26 The committee voted an approved the Ahlborg June pay application for \$1,357,872. Downe's pay application was pre-approved in the amount of \$11,550. SES June invoice was approved in the amount of \$1,125 7-28-26 The committee voted and approved the Ahlborg July 2026 pay application in the amount of \$670,541 8-11-26 No Invoices voted on, PCO #05 Additional Fencing voted and approved \$22,480.00, PCO #08 Additional 100 CY Ledge voted and approved \$22,417.00 These will be moved to CO process for signature 8-25-26 Ahlborg's pay application for the month of August was voted and approved in the amount of \$284,814.						

Ledge Removal

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
12.1	38	Ledge Removal				Closed
Description 7-7-26 Ahlborg notified the committee of one ticket for ledge tracking since the last meting 7-28-26 Ahlborg will send a change order to Downes Construction in the amount of \$22,417 for July ledge removal, to be deducted from the \$50,000 ledge contingency allowance. 8-11-26 Ahlborg presented PCO #08 physical copy of the ledge change order to the meeting for signature and approval, PCO #08 Additional 100 CY Ledge voted and approved \$22,417.00 8-25-26 This agenda item will be closed						

Tele Data, AV, Security & Bryx Coordination

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
13.1	38	Tele Data, AV, Security & Bryx System				Open
Description 7-7-26 Ongoing. 7-28-26 Ongoing. The Access Control training has been scheduled for 8/3 at 10:00 AM. 8-11-26 Ahlborg procured the radio antenna and installation/cabling for a complete scope. Ahlborg has been in constant contact with Cory Gibb monitoring the status and tracking deliveries of all technology equipment that was ordered. Audio Video equipment installation has started onsite. The first security field inspection report was conducted, and ATG is currently addressing any issues described on the report. Oshean pulled the fiber run to connect the Town Hall to the Lincoln Rescue building, which is imperative to having internet within the building. Once internet is up and running, the Security software training can also be completed. Oshean to be schedule by town for internet connection. Overall, the project team is working together to ensure all the technology needs of the project are met. 8-25-26 Hard wired internet is now active the the building. ETA for the WAPs is mid to late September.						

New Business

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
15.1	52	New Business				Open
Description 6-16-26 The project team discussed closeout and punch list procedures. Ahlborg will draft an outline of items that will require owner's training, and start assembling owner's manuals and warranty information for the important items in the space. Ahlborg will also look into Slate Pages, which would enable users to scan QR codes to pull up operation manuals and other pertinent information for appliances/equipment on site. The project team also opened discussion on the ribbon cutting date. The final date was not determined, but will be finalized at the next meeting. The two dates to choose from are August 7th, or August 21st. The project team also met with the Landscape Architect to discuss a potential way to minimize light pollution from the apparatus bay projecting into the house across the street. They discussed possibly planting a hedge row to minimize this light. 7-7-26 Discussed moving the ribbon cutting to from August 7th to Thursday, August 20th starting at 1 PM, pending coordination with State Officials. Ahlborg to pursue CO for the Learning Center, and TCO for the Main Building. Discussed punchlist and punchlist protocols. This will be tracked in Procore by creating punchlists items by location. Also discussed Downe's and Owner punchlist walkthrough scheduled the week of July 20th. Final details including attendees TBD Tentative training dates penciled in for the first week of August 7-28-26 The team discussed and is still finalizing the exact dates to pave both the Lincoln Rescue and Town Hall parking lots in one monolithic install so there are no cold joints between the two parking lots. Logistics and planning is still ongoing 8-11-26 Ahlborg presented new PCO #05 and PCO #08, Extensive conversation regarding Ribbon Cutting readiness, punch list items, & inspections. All teams working toward August 20th Ribbon Cutting, Inspections and CO's, Ongoing Trainings to be scheduled and coordinated with parties. 8-25-26 The committee voted and approved an \$8,000 allowance from the Owner's surplus contingency to be used for additional exercise equipment for Fitness 122. The amount is not to exceed \$10,000. Ahlborg will get pricing for automatic door openers for the Learning Center Lobby vestibule, and the North Lincoln Rescue vestibule. Ahlborg will also get pricing for ADA shower curbs for the upstairs bathroom showers.						

Next Meeting Date & Time

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
16.1	25	Next Meeting Date & Time			Medium	Open
Description Next Meeting: Tuesday, September 8, 2026 at 9:00 AM						

These meeting minutes are believed to be an accurate reflection of those items discussed and the conclusions that were reached during the referenced meeting. Please contact Ahlborg Construction Corporation if there are any discrepancies or questions with the content of these minutes.