



Town of Lincoln

Purchasing Committee Meeting

October 21, 2025 at 6:30 PM
Lincoln Town Hall

MINUTES

A. Call to Order

6:30 PM Meeting called to order on October 21, 2025 at Lincoln Town Hall, 100 Old River Road, Lincoln, RI.

This meeting will be held as a hybrid meeting, with the Council meeting in person and the public may participate in person or by utilizing the web streaming available on www.lincolnri.gov, and emailing comments to meeting@lincolnri.org.

Members Present:

Kenneth Pichette, Chair
Arthur Russo, Jr.
Pamela Azar
Anthony DeSisto, Town Solicitor
Philip Gould, Town Administrator
John Cimino, Finance Director

B. Approval of Previous Meeting Minutes

- Minutes of September 9, 2025

ACTION:	Motion to approve by Pam Azar second by Arthur Russo; Motion passed with a 3:0
AYES:	Ken Pichette, Pam Azar, Arthur Russo
NOES:	None
ABSTAIN:	None

C. Bids

- Request to Waive Competitive Bidding for Contract Extension RFP 2025-02 Handy Pond Dam Improvements

ACTION:	Motion to discuss by Pam Azar second by Arthur Russo; Motion passed with a 3:0
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AYES: Ken Pichette, Pam Azar, Arthur Russo
NOES: None
ABSTAIN: None

ACTION: Motion to recommend the town council award the bid to pare corporation in the amount of \$140,000 by Arthur Russo second by Pam Azar;
Motion passed with a 3:0

AYES: Ken Pichette, Pam Azar, Arthur Russo
NOES: None
ABSTAIN: None

2. Request to Waive Competitive Bidding for Carpet Replacement

ACTION: Motion to discuss by Pam Azar second by Arthur Russo;
Motion passed with a 3:0

AYES: Ken Pichette, Pam Azar, Arthur Russo
NOES: None
ABSTAIN: None

ACTION: Motion to recommend the town council award the bid to authority flooring inc in the amount of \$25,823.40 by Arthur Russo second by Pam Azar;
Motion passed with a 3:0

AYES: Ken Pichette, Pam Azar, Arthur Russo
NOES: None
ABSTAIN: None

3. Request to Waive Competitive Bidding for Multi-function Printers

ACTION: Motion to discuss by Pam Azar second by Arthur Russo;
Motion passed with a 3:0

AYES: Ken Pichette, Pam Azar, Arthur Russo
NOES: None
ABSTAIN: None

ACTION: Motion to recommend the town council award the bid to dell in the amount of \$13,308.31 by Pam Azar second by Arthur Russo;
Motion passed with a 3:0

AYES: Ken Pichette, Pam Azar, Arthur Russo
NOES: None

ABSTAIN: None

ACTION: Motion to reconsider by Arthur Russo second by Pam Azar;

Motion passed with a 3:0

AYES: Ken Pichette, Pam Azar, Arthur Russo

NOES: None

ABSTAIN: None

ACTION: Motion to amend the motion to award the bid to bay business machine instead of dell by Arthur Russo second by Pam Azar;

Motion passed with a 3:0

AYES: Ken Pichette, Pam Azar, Arthur Russo

NOES: None

ABSTAIN: None

ACTION: Motion to recommend the town council award the bid as amended by Pam Azar second by Arthur Russo;

Motion passed with a 3:0

AYES: Ken Pichette, Pam Azar, Arthur Russo

NOES: None

ABSTAIN: None

4. Request to Waive Competitive Bidding for Annual Maintenance and Support Renewal VM Servers

ACTION: Motion to discuss by Arthur Russo second by Pam Azar;

Motion passed with a 3:0

AYES: Ken Pichette, Pam Azar, Arthur Russo

NOES: None

ABSTAIN: None

ACTION: Motion to recommend the town council award the bid to dell in the amount of \$12,340.92 by Arthur Russo second by Pam Azar;

Motion passed with a 3:0

AYES: Ken Pichette, Pam Azar, Arthur Russo

NOES: None

ABSTAIN: None

5. Request to Waive Competitive Bidding for HR/Payroll System

ACTION: Motion to discuss by Pam Azar second by Arthur Russo;
Motion passed with a 3:0
AYES: Ken Pichette, Pam Azar, Arthur Russo
NOES: None
ABSTAIN: None

ACTION: Motion to recommend the town council award the bid to adp in the amount of \$64,437.90 by Arthur Russo second by Pam Azar;
Motion passed with a 3:0
AYES: Ken Pichette, Pam Azar, Arthur Russo
NOES: None
ABSTAIN: None

6. Request to Waive Competitive Bidding on Redaction Assistant AI Studio
Council President Macksoud commented.

ACTION: Motion to discuss by Pam Azar second by Arthur Russo;
Motion passed with a 3:0
AYES: Ken Pichette, Pam Azar, Arthur Russo
NOES: None
ABSTAIN: None

ACTION: Motion to recommend the town council award the bid to axon enterprise inc in the amount of \$51,614.64 with the caveat that there is an indemnification clause by Arthur Russo second by Pam Azar;
Motion passed with a 3:0
AYES: Ken Pichette, Pam Azar, Arthur Russo
NOES: None
ABSTAIN: None

7. Request to Waive Competitive Bidding for Deicing Salt

ACTION: Motion to discuss by Pam Azar second by Arthur Russo;
Motion passed with a 3:0
AYES: Ken Pichette, Pam Azar, Arthur Russo
NOES: None
ABSTAIN: None

ACTION:	Motion to recommend the town council award the bid to morton salt in the amount of \$148,280 by Pam Azar second by Arthur Russo; Motion passed with a 3:0
AYES:	Ken Pichette, Pam Azar, Arthur Russo
NOES:	None
ABSTAIN:	None

D. Public Comment

There was no one wishing to speak during Public Comment.

E. Adjourn

ACTION:	Motion to adjourn the meeting by Pam Azar second by Arthur Russo; Motion passed with a 3:0
AYES:	Ken Pichette, Pam Azar, Arthur Russo
NOES:	None
ABSTAIN:	None