

TOWN OF LINCOLN
Water Commission Meeting
August 13, 2025

Members Present:

Kenneth Booth, Chair

Julie LaBreche, Secretary

Edward Fox

Louis Long

Edward Sliney

Peter Dileo, Superintendent

Anna Nascimento, Administrative Assistant

Steven Antonucci, Town Solicitor

Call to order: Chairman Kenneth Booth called the meeting to order at 6:02 p.m.

Public Comment: None

Motion to accept the Consent Agenda:

- 1) Minutes of previous meeting:
 - a. July 9, 2025 – Regular Meeting*
 - b. March 12, 2025 - Executive Session Minutes**
 - c. April 9, 2025 - Executive Session Minutes**
 - d. July 9, 2025 – Executive Session Minutes (Tabled until next meeting)**

A motion was made by Commissioner **Edward Sliney** and was seconded by Commissioner **Julie LaBreche** to approve the consent agenda. All in favor.

A motion was made by Commissioner **Julie Labreche** and was seconded by Commissioner **Louis Long** to approve March 12, 2025, Executive Session Minutes. All in favor.

A motion was made by Commissioner **Julie Labreche** and was seconded by Commissioner **Louis Long** to approve April 9, 2025, Executive Session Minutes. All in favor.

Superintendent Report of Daily Activity July 2025:

1. Administrative – Project Management:

Capital Program

1. Distribution

a. School Street

- i. Bypass completed, water is planned to begin first week of August.
- ii. RIIB has approved the \$1M loan.
 1. We have received approximately \$400,00 to date from RIIB.
 2. We are in the process of requesting disbursement of the \$100K Grant.

b. Saylesville Project

- i. RIDOH has approved the Project
- ii. RIIB has approved the \$5M loan. Loan closing scheduled for August 20th.
- iii. The new Cabot Street main is online, and customers have been switched from bypass to the main.
- iv. The Read Avenue area bypass is online, and work has begun on installing the water main.
- v. RPI is working on installing a bypass for Pond Ave.

c. Leak Detection

- i. Leak detection has been performed throughout town; there have been several identified leaks, waiting on a report from EJP on leak locations.
- ii. EJP scheduling additional testing for suspected leak locations, to be scheduled.
- iii. EJP to demonstrate the locator equipment to replace our current 30-year-old locator equipment. This is included in their bid.

d. Water Main Replacement Project

- i. None

e. Lead Service Line Replacement Project

- i. A program has been implemented to inspect and update records of private-side services.
- ii. A resident sampling program has been implemented, allowing residents to collect sample bottles and return them to our office at no cost, as mandated by state law.
- iii. The system currently has 76 known public and private lead services.

- iv. Bids have been received, and the recommendation of award is included as part of the Board Meeting Agenda. Tighe and Bond is the highest scoring.
- f. Manville Water Main Replacement Project
 - i. Project is in Planning Stages.
- g. Front Street Cleaning and Lining Project.
 - i. W. Walsh has provided a proposal for the work on Front Street. Requesting authorization to proceed with the proposal, plus additional funds for flaggers and contingency.
 - ii. Requesting Authorization to utilize the Town's paving contractor to perform the final paving of Front Street after W. Walsh completes cleaning and lining.
- h. Lincoln Meadows Drive
 - i. No further work has taken place.
- i. In-House Water Main Replacement
 - i. FY 2026 we have no budget for this project, money is diverted to Front Street Cleaning and Lining Project.
 - ii. Need to evaluate this scope based on the current construction going on in Town.
- j. Great Road Bridge Crossings
 - i. Pare Corporation is investing in the need for current crossings and developing repair options if RIDOT replaces the bridges.
 - ii. Pare is revisiting the scope based on discussions with the Superintendent. Potentially pausing project waiting on RIDOT to come back with plans.

2. Transmission

- a. Source Water Interconnection
 - i. A project for additional source capacity is being developed; this project serves as a placeholder for transmission upgrade work necessary to support it.
- b. Woonsocket Interconnection
 - i. A project to rehabilitate the Woonsocket Interconnection is being developed.
- c. Pawtucket Interconnection
 - i. This project is on hold pending recommendations from the Source Water Interconnection Project.

3. Storage

a. Old River Road Tank

- i. Waiting on Source Water Assessment, the Tank may be moved based on results of that study.
- ii. The tank was cleaned and inspected at the end of March. HydraDiveTech delivered the report and video documentation. The report identified several issues, and a recommendation to paint the tank was provided.
- iii. Rehab work related to the inspection findings is on hold, will be re-evaluated as part of the capital project.

b. Westwood Road Tank

- i. The tank was cleaned and inspected at the end of March. HydraDiveTech delivered the report and video documentation. The report identified several issues, and it recommended rehabbing the exterior and spot painting the interior of the tank.
- ii. Rehab work related to the inspection findings is on hold, will be re-evaluated as part of the capital project.

c. Manville Tank

- i. Cleaning and tank inspection was completed at the end of March. HydraDiveTech delivered the report and video documentation. Several issues were identified in the report, and a recommendation was made to spot paint the exterior and perform a complete secondary overcoat of the exterior.
- ii. Rehab work related to the inspection findings is on hold, will be re-evaluated as part of the capital project.

d. High Service Tank

- i. Cleaning and tank inspection was completed at the end of March. HydraDiveTech delivered the report and video documentation. Recommendation of an out-of-service chemical cleaning (not possible at this time) and minor spot coating of the tank.
- ii. Rehab work related to the inspection findings is on hold, will be re-evaluated as part of the capital project.

e. Albion Tank

- i. The tank was cleaned and inspected at the end of March. HydraDiveTech delivered the report and video documentation. Several minor recommendations were provided, including an out-of-service chemical wash and pressure washing the exterior. The paint appears to be mostly intact.

- ii. Rehab work related to the inspection findings is on hold, will be re-evaluated as part of the capital project.

4. Pumping

- a. Providence Connector
 - i. Pump #3 has been installed; there is a leak with the final connection. Industrial Pump and Valve is working on repairing the leak.
- b. Albion Road
 - i. Pare Corporation is preparing a design package for the station upgrades. The design package will be submitted to RIDOH this Fall.
- c. Old Pike
 - i. Station is offline; the proposed plan is to develop a chlorination facility at this location.

5. Treatment

- a. Source Water Assessment
 - i. Pare Corporation was awarded the project. Work is ongoing.
 - ii. A \$200K grant has been applied for through the RI Ready Program. The \$1500 application fee has been paid. RI Ready has requested additional information to continue the application. Pare is assisting with this.
- b. Source Water Upgrades
 - i. This project will be developed after the Assessment phase of the project
 - ii. A \$3M grant through Senator Reed was submitted. Senator Reed has submitted the request to the appropriations committee at the federal level and we are waiting on a status for that.
- c. Wells
 - i. Manville Well
 - 1. Pricing is being solicited from firms from the State MPA to cut and cap the Manville Well and demolish the building.
- d. New Chlorination System
 - i. Fully complete and tested. LWC now has the ability to chlorinate it's system if necessary.

6. Facilities

- a. Garage and Office Upgrades

- i. This project is currently in the planning phase, pending funding. Accordingly, an RFP for upgrades to the Office and Garage will be developed.
- b. Server Room Upgrades
 - i. RFP was sent out and bids are due August 8th.

7. Software

- a. GIS and CAD
 - i. We will continue to maintain our GIS and CAD software system, potentially increasing the number of licenses for additional personnel.
 - ii. Added one additional AutoCAD license for the Superintendent.
 - iii. Added one mobile worker license to allow personnel to utilize the GPS equipment to survey our assets.
- b. Hydraulic Model
 - i. We maintain our Hydraulic Model software on an ongoing basis. This software models developments as they arise and supports capital planning.
 - ii. APEX is performing calibration of the model so we can accurately reflect system conditions.
- c. Asset Management and Work Order Software
 - i. A project is planned to develop a new Asset Management system that tracks asset maintenance and work history, as well as creates a digital work order system.
 - ii. LWC visited BCWA to investigate their Asset Management System, and we are exploring that system with a Demo.
- d. GPS and Survey Equipment
 - i. We have received the GPS equipment and have begun using it to grab points of the new water infrastructure on School Street.

8. Vehicles

- a. The new utility truck is still being built; we should have it by the End of Spring.
- b. F150 and F550 Dump have been purchased—approximately 12-week lead time.

9. Meters

- a. Capital Plan is budgeting a 15-year replacement cycle for meters.
- b. The new AMI system is included in the Capital Plan. LWC has begun talking to Neptune and Ti-Sales for a demonstration of the AMI system in Lincoln.

- c. Initial purchase of 1/15 or 500 meters has been delivered. The Billing/Collections Clerk is currently developing a replacement plan based on the meter age.

Administration and Personnel:

1.1. Personnel Reviews

- 1.1.1. Reviews have begun of personnel.

1.2. Field Operations Clerk

- 1.2.1. Our current Customer Service Clerk will be retiring towards the end of November.
- 1.2.2. Requesting approval from the Commission to advertise a new Customer Service and Bookkeeping position.

1.3. Summer Help

- 1.3.1. The LWC hired two Summer help this year. Both have been extremely helpful to Commission operations with facility landscaping, hydrant painting, and various other day-to-day tasks.
 - 1.3.1.1. Hydrant painting has begun on the Lincoln/Central Falls line and is moving north. Approximately 40 hydrants have been painted to date.

Finance and Investments:

1. Washington Trust

- 1.1. Planning to invest in this account every year, if possible, to save money for future capital projects.

2. Town of Lincoln – Accounting System

- 2.1. Services of the Town's auditor (CliftonLarsonAllen LLP) have been procured, and the new budget has been set up in QuickBooks. Additionally, the Auditor is looking at our health care account to rectify several entry issues they found.
- 2.2. The Town wide Audit has been completed, the Superintendent will meet with the Town Finance Director to discuss results of the audit shortly.

Billing/Meters:

a. Meters

- a. Ongoing Meter Replacements as failures occur.

- b. We plan to conduct a test of an AMI system with Neptune next year. This is in the capital budget.
- b. **CUSI/UB4**
 - a. We have initiated the process of upgrading to UB4, which is an enhancement of the current CUSI software.
 - b. Implementation of UB4 has been delayed until December 1. This will be
- c. **Bills**
 - a. New back-of-the-bill information has been developed and will be distributed with the July 1st bills.
 - b. New Rates will go into effect on the July 1st bill.

Water Quality

- 1. **Stone Creek**
 - a. Additional water quality sampling was conducted on 7/3/2025.
 - b. Sample results were good, and information was relayed to Stone Creek.
- 2. **Providence Connection and Albion Pumping Stations – Online Water Quality Analyzers**
 - a. Online chlorine and pH analyzers are currently being considered for use. This initiative will provide LWC with real-time water quality data at its two pumping stations. Having access to real-time data will allow LWC to enhance state reporting and take a proactive approach to managing water quality within the system.
- 3. **Routine Bacteriological Testing**
 - a. We have had three bacteriological hits this year, the most recent at the Albion pumping station on 8/4/2025. We are investigating the cause of the positive results. Water is safe and meets all applicable regulatory standards.

Operations and Maintenance: Pumping Stations

- 1. **Providence Connection**
 - 1.1. Painting of internal piping is ongoing.
 - 1.2. The New Chlorine system has been installed and is operational; field testing completed.
 - 1.3. Pump #3 installed, leak is being repaired.
- 2. **Albion Road Pumping Station**
 - 2.1. No Operational Issues to Report.
 - 2.2. Painting of internal piping at the pumping station is ongoing.

2.3. We had a recent bacteriological hit at the station, we are investigating the cause.

3. Old Pike Pumping Station

3.1. Offline, the final use will be determined as part of the Albion Road Pumping Station Project.

4. Woonsocket Connection

4.1. LWC has investigated the status of the Woonsocket Connection and found it to be in working order. Further Testing will be performed in the coming months, and minor repairs will be performed to ensure the Pumping Station and connection continue to be operational as an emergency interconnection.

5. Pawtucket Connection

5.1. Due to the condition of the Pawtucket Connection, reactivation would be costly. We are holding off repairs to this connection until the Source Water Assessment study is complete.

Operations and Maintenance: Water Storage Tanks

a. Old River Road Tank

a. No operational issues have been reported.

b. Manville Tank

a. Tank Level Sensor has failed, working with Harbor Controls to repair.

c. Albion Road Tank

a. No operational issues have been reported.

d. Westwood Tank

a. No operational issues have been reported

e. High Service Tank

a. No operational issues have been reported

RIPUC – Providence Water rate filing

a. LWC, GWD, and SWSB have submitted an appeal to the RI Supreme Court of the RIPUC's decision.

Proposed Developments

a. Lonsdale Main Place—Nine three-bedroom condominiums are being proposed on Lonsdale Main Street. The Water Availability letter has been

submitted; a decision is not possible until the Source Water Study is Complete.

- b. Roger's Plant—Thirty-four four-bedroom houses are proposed on Cobble Hill Road adjacent to Francis Avenue. The Water Availability letter has been submitted; a decision is not possible until the Source Water Study is Complete.
- c. Carrington Street – 204 Residential Apartments of various sizes are being proposed. LWC is getting pricing from APEX to assist with the Water Availability letter; the cost for the study will be passed on to the developer.
- d. Dexter Rock Road—Ten residential Units are proposed. A preliminary meeting was held; no formal submission has been made to the Commission.
- e. 250-Unit Apartment Complex north of Residence Inn near Lincoln Mall—A preliminary meeting was held; no formal submission has been made to the Commission.
- f. 1568 Lonsdale Ave – Converting the old Church to 4 Condo units. We are waiting on the submission from the Contractor.

Balance Sheet - Expenditure and Revenue Report – July 2025

Motion to accept by Commissioner **Julie LaBreche**, seconded by Commissioner **Edward Sliney**. All in favor.

- a. **Financial Report to Town Acting Finance Director – July 2025:**

Motion to accept by Commissioner **Julie LaBreche**, seconded by Commissioner **Edward Sliney**. All in favor.

Account Balance Report –July 2025:

Motion to accept by Commissioner **Edward Sliney**, seconded by Commissioner **Julie LaBreche**. All in favor.

Capitol Accounts –July 2025*

Direct Payment and Payables – July 2025:

Motion to accept by Commissioner **Julie LaBreche**, seconded by Commissioner **Edward Sliney**. All in favor.

Abatements

- a. Regular Monthly Abatements

Motion to accept by Commissioner Julie LaBreche, seconded by Commissioner Edward Fox. All in favor.

Account Transaction Report –July 2025*

Correspondence: None

10. Unfinished Business:

- a. Water Availability – Pare Corporation to present on work performed to date.
Review of information is on-going. Pare Corporation will be providing their presentation at the next monthly meeting.
- b. Discussion on Water Rates for FY 2026, 2027, and 2028.
No questions pertaining to rates.

11. New Business

- a. The Superintendent has approved RP Iannuccillo's pay application #1 for \$158,181.32. This will be reimbursed through RIIB once the loan closes on August 20th.
- b. Request a vote by the Commission to authorize the superintendent to piggyback on East Providence's Phase V Water System Upgrades Contract dated October 24, 2024, for the Commission's Front Street Cleaning and Lining Project. W. Walsh will perform work in an amount to exceed \$775,000 per the conditions of the attached agreement.

A motion was made by Commissioner **Edward Fox** and was seconded by Commissioner **Julie LaBreche** to authorize the superintendent to piggyback on East Providence's Phase V Water System Upgrades Contract dated October 24, 2024, for the Commission's Front Street Cleaning and Lining Project. All in favor.

- c. Request a vote by the Commission to authorize the superintendent to Piggyback the Town's RFP #2025-01 ROADWAY RECONSTRUCTION Contract with Pawtucket Hot Mix in an amount not to exceed \$75,000. This will be for final paving of Front Street after the Cleaning and Lining Project

is complete. While the RIDOT permit has yet to be obtained, the cost is based on milling and overlay of the Road at each access pit.

A motion was made by Commissioner **Julie LaBreche** and was seconded by Commissioner **Louis Long** to authorize the superintendent Piggyback the Town's RFP #2025-01 ROADWAY RECONSTRUCTION Contract with Pawtucket Hot Mix in an amount not to exceed \$75,000. All in favor.

- d. Request a vote by the Commission to authorize the superintendent to award the lead service line replacement program to Tighe and Bond in an amount not to exceed \$275,000 per the attached memorandum.

A motion was made by Commissioner **Louis Long** and was seconded by Commissioner **Edward Sliney** to authorize the superintendent to award the lead service line replacement program to Tighe and Bond in an amount not to exceed \$275,000 per the attached memorandum.

- e. Request a Vote by the Commission to alter the hours of operations for the Office to the following: Open Monday through Friday 7:30 AM to 4:00 PM, Office Closed from 12:30 PM to 1:00 PM for Lunch. This is being done to allow staff to utilize their lunch break in the office without interruption.

A motion was made by Commissioner **Edward Sliney** and was seconded by Commissioner **Louis Long** to temporarily alter the hours of operation for the Office as noted above.

12. Claims:

- a. None

13. News Articles - *

- a. None

Public Comment – Resident Marion Dale concerns with water availability and the system in place, pertaining to the Water Letters and actual issuing of an approval.

Start at 6:53 p.m.

EXECUTIVE SESSION

14. Request motion for Executive Session According to R.I.G.L. 42-46-5(a)(1), pursuant to RIGL § 42-46- 5(a)(1) Personnel, and R.I. Gen Laws § 42-46-5(a)(4), any investigative proceedings regarding allegations of misconduct, either civil or criminal.

Motion to go to the Executive Session According to R.I.G.L. 42-46-5(a)(1) pursuant to RIGL § 42-46- 5(a)(1) Personnel, and R.I. Gen Laws § 42-46-5(a)(4) made by Commissioner Edward Sliney and seconded by Commissioner Edward Louis Long. All in favor.

Roll Call: Edward Fox yes, Julie LaBreche yes, Edward Sliney yes, Louis Long yes and Ken Booth yes.

Come out of Executive Session at 7:49 p.m.

15. Request motion to seal the minutes of the executive session.

Motion to seal the minutes of the Executive Session made by Commissioner Edward Sliney and seconded by Commissioner Edward Louis Long. All in favor.

16. Discussion and action on matters in Executive Session.

Motion to have the Superintendent to act on what was discussed in the Executive Session was made by Commissioner Edward Sliney, seconded by Edward Fox. All in favor.

Motion to adjourn: Commissioner Edward Fox Commissioner Julie LaBreche, seconds the motion.

All in favor

Meeting adjourned at 7:51 p.m.

The meeting place is accessible to individuals with disabilities, in conformance with RIGL 42-46-2. Individuals requesting interpreter services for deaf people must notify the Commission at least 72 hours in advance of the meeting date. If requested, tapes of the meeting will be made available.