

TOWN OF LINCOLN
Water Commission Meeting
July 9, 2025

Members Present:

Kenneth Booth, Chair

Julie LaBreche, Secretary

Edward Fox

Louis Long

Edward Sliney

Peter Dilozenzo, Superintendent

Anna Nascimento, Administrative Assistant

Steven Antonucci, Town Solicitor (Absent)

Call to order: Chairman Kenneth Booth called the meeting to order at 6:02 p.m.

Public Comment: None

Motion to accept the Consent Agenda:

- 1) Minutes of previous meeting:
 - a. June 3, 2025 – Water Commission Special Meeting*
 - b. June 11, 2025 – Regular Meeting *
 - c. **March 12, 2025 - Executive Session Minutes (Tabled until next meeting)**
 - d. **April 9, 2025 - Executive Session Minutes (Tabled until next meeting)**
 - e. **June 3, 2025 – Executive Session Minutes**

A motion was made by Commissioner **Edward Fox** and was seconded by Commissioner **Julie LaBreche** to approve the consent agenda. All in favor.

A motion was made by Commissioner **Edward Sliney** and was seconded by Commissioner **Louis Long** to approve June 3, 2025, Executive Session Minutes. All in favor.

10.a. a. Water Availability-Pare Corporation to present on work performed to date.

The motion was made by Chairman Kenneth Booth to address item number 10.a. to be moved to the front of the agenda.

A presentation was provided by Lisa Goyer, P.E., and Shane P. Driscoll, P.E., both of Pare Corp. A presentation was provided titled “Source Water Assessment Project Update”. This document is available to review at the Water Dept. office.

Motion was made to approve item 10.a. to be moved to the front of the agenda, by Commissioner Edward Sliney and was seconded by Commissioner Julie LaBreche.

Superintendent Report of Daily Activity June 2025:

1. Administrative – Project Management:

Capital Program

1. Distribution

- a. School Street
 - i. Temporary water bypass has been activated, we are currently switching houses over to bypass.
 - ii. RIIB has approved the \$1M loan. We have requested the first disbursement of the loan, approximately \$400,000.
- b. Saylesville Project
 - i. RIDOH has approved the Project
 - ii. RIIB has approved the \$5M loan. We are waiting for the loan to close.
 - iii. Temporary bypass is being installed on Cabot Street and Read Avenue areas.
- c. Leak Detection
 - i. Leak detection has been performed throughout town; there have been several identified leaks, waiting for report from EJP on leak locations.
- d. Water Main Replacement Project
 - i. None
- e. Lead Service Line Replacement Project
 - i. A program has been implemented to inspect and update records of private-side services.

- ii. A resident sampling program has been implemented, allowing residents to collect sample bottles and return them to our office at no cost, as mandated by state law.
 - iii. The system currently has 76 known public and private lead services.
 - iv. RFP has been advertised. Bids are due July 24, 2025.
- f. Manville Water Main Replacement Project
 - i. Project is in Planning Stages.
- g. Front Street Cleaning and Lining Project.
 - i. The town is planning to perform a streetscape project on Front Street. The goal is to either get in there before the Town to clean and line Front Street or to get in there before the RIDOT paves Front Street.
 - ii. Received East Providence's bid tab. Walsh has agreed to hold this pricing for us on the project. The project is estimated to come in under \$1,000,000. This is included in the proposed budget for the next fiscal year.
 - iii. Working with Walsh to develop a contract for execution to send to the commission.
- h. Lincoln Meadows Drive
 - i. No further work has taken place.
- i. In-House Water Main Replacement
 - i. A project to replace approximately 500 feet of water mains per year using in-house personnel and equipment is currently in the planning stages.
 - ii. Need to evaluate this scope based on the current construction going on in Town.
- j. Great Road Bridge Crossings
 - i. Pare Corporation is investing in the need for current crossings and developing repair options if RIDOT replaces the bridges.

2. Transmission

- a. Source Water Interconnection
 - i. A project for additional source capacity is being developed; this project serves as a placeholder for transmission upgrade work necessary to support it.
- b. Woonsocket Interconnection
 - i. A project to rehabilitate the Woonsocket Interconnection is being developed.
- c. Pawtucket Interconnection

- i. This project is on hold pending recommendations from the Source Water Interconnection Project.

3. Storage

a. Old River Road Tank

- i. An RFP will be developed for engineering services for the tank's replacement. Based on discussions with PARE as part of the source water assessment project, we are holding off on advertising an Engineering Services RFP until we have a better idea of our direction.
- ii. The tank was cleaned and inspected at the end of March. HydraDiveTech delivered report and video documentation. The report identified several issues, and a recommendation to paint the tank was provided.
- iii. Rehab work related to the inspection findings is on hold, will be re-evaluated as part of the capital project.

b. Westwood Road Tank

- i. The tank was cleaned and inspected at the end of March. HydraDiveTech delivered a report and video documentation. The report identified several issues, and it recommended rehabbing the exterior and spot painting the interior of the tank.
- ii. Rehab work related to the inspection findings is on hold, will be re-evaluated as part of the capital project.

c. Manville Tank

- i. Cleaning and tank inspection were completed at the end of March. HydraDiveTech delivered report and video documentation. Several issues were identified in the report, and a recommendation was made to spot paint the exterior and perform a complete secondary overcoat of the exterior.
- ii. Rehab work related to the inspection findings is on hold, will be re-evaluated as part of the capital project.

d. High Service Tank

- i. Cleaning and tank inspection were completed at the end of March. HydraDiveTech delivered report and video documentation. Recommendation of an out-of-service chemical cleaning (not possible at this time) and minor spot coating of the tank.
- ii. Rehab work related to the inspection findings is on hold, will be re-evaluated as part of the capital project.

e. Albion Tank

- i. The tank was cleaned and inspected at the end of March. HydraDiveTech delivered report and video documentation. Several minor recommendations were provided, including an out-of-service chemical wash and pressure washing the exterior. The paint appears to be mostly intact.
- ii. Rehab work related to the inspection findings is on hold, will be re-evaluated as part of the capital project.

4. Pumping

a. Providence Connector

- i. Pump #3 is at Industrial Pump and Valve for repairs. We are currently working with RPI to remove the can for Pump #3 and repair it due to a leak found when preparing to install the rehabilitated Pump #3.
 - 1. New Can has been installed
 - 2. Pump #3 is being scheduled for installation.

b. Albion Road

- i. Pare Corporation is preparing a design package for the station upgrades. The design package will be submitted to RIDOH this Fall.

c. Old Pike

- i. Station is offline; the proposed plan is to develop a chlorination facility at this location.

5. Treatment

a. Source Water Assessment

- i. Pare Corporation was awarded the project. Work is ongoing.
- ii. A \$200K grant has been applied for through the RI Ready Program. The \$1500 application fee has been paid.

b. Source Water Upgrades

- i. This project will be developed after the Assessment phase of the project
- ii. A \$3M grant through Senator Reed was submitted. Waiting on feedback from Senator Reed.

c. Wells

i. Manville Well

- 1. Pricing is being solicited from firms from the State MPA to cut and cap the Manville Well and demolish the building.

d. New Chlorination System

- i. Public notification has been issued via the Valley Breeze to residents of the Town of Lincoln.
- ii. A test of the system began on Monday, July 7, with the goal of demonstrating we can increase system-wide chlorine residuals via injection at the Providence Connection.

6. Facilities

a. Garage and Office Upgrades

- i. This project is currently in the planning phase, pending funding. Accordingly, an RFP for upgrades to the Office and Garage will be developed.

b. Server Room Upgrades

- i. RFP has been developed and is scheduled for bidding.

7. Software

a. GIS and CAD

- i. We will continue to maintain our GIS and CAD software system, potentially increasing the number of licenses for additional personnel.
- ii. Added one additional AutoCAD license for the Superintendent.

b. Hydraulic Model

- i. We maintain our Hydraulic Model software on an ongoing basis. This software models developments as they arise and supports capital planning.
- ii. APEX is performing calibration of the model so we can accurately reflect system conditions.

c. Asset Management and Work Order Software

- i. A project is planned to develop a new Asset Management system that tracks asset maintenance and work history, as well as create a digital work order system.
- ii. LWC visited BCWA to investigate their Asset Management System, and we are exploring that system with a Demo.

d. GPS and Survey Equipment

- i. Waypoint technologies have been awarded the project, the only bidder. They are providing Trimble equipment, which partners with our GIS system ESRI. This equipment came in under budget.

8. Vehicles

- a. The new utility truck is still being built; we should have it by the End of Spring.
- b. Requesting the purchase of an F150 and F550 Dump truck.

9. Meters

- a. Capital Plan is budgeting a 15-year replacement cycle for meters.
- b. The new AMI system is included in the Capital Plan.
- c. Initial purchase of 1/15 or 500 meters has been delivered. The Billing/Collections Clerk is currently developing a replacement plan based on the meter age.

Administration and Personnel:

1.1. None

Finance and Investments:

1. Washington Trust

- 1.1. Planning to invest in this account every year, if possible, to save money for future capital projects.

2. Town of Lincoln – Accounting System

- 2.1. The Superintendent has met with the Town Finance Director to discuss the migration to the Town's software, PowerSchool. This project is in the works and will provide an update to the Commission when we officially transfer to PowerSchool
- 2.2. LWC has procured the services of the Town's auditing firm to develop the budget in QuickBooks.
- 2.3. The Town wide Audit has been completed. The Superintendent will meet with the Town Finance Director to discuss the results of the audit shortly.

Billing/Meters:

a. Meters

- a. Ongoing Meter Replacements as failures occur.
- b. We plan to conduct a test of an AMI system with Neptune next year. This is in the capital budget.

b. CUSI/UB4

- a. We have initiated the process of upgrading to UB4, which is an enhancement of the current CUSI software.
- b. Our goal is to transition to the new UB4 system for the August Billing cycle.

c. Bills

- a. New back-of-the-bill information has been developed and will be distributed with the July 1st bills.
- b. New Rates will go into effect on the July 1st bill.

Water Quality

1. Lincoln Meadows Drive

- a. Nothing new to report

2. Whipple Cullen Farm

- a. Additional Flushing was performed of their system in Mid-June.

3. Stone Creek

- a. Additional water quality sampling was conducted on 7/3/2025.

4. Providence Connection and Albion Pumping Stations – Online Water Quality Analyzers

- (a) Online chlorine and pH analyzers are currently being considered for use. This initiative will provide LWC with real-time water quality data at its two pumping stations. Having access to real-time data will allow LWC to enhance state reporting and take a proactive approach to managing water quality within the system.

Operations and Maintenance: Pumping Stations

1. Providence Connection

- 1.1. Painting of internal piping is ongoing.
- 1.2. The New Chlorine system has been installed and is operational; field testing of the system will begin the second week of July.
- 1.3. Pump #3 Can sleeve installed on 6/4. Pump #3 is scheduled for installation in the first week of July.

2. Albion Road Pumping Station

- 2.1. No Operational Issues to Report.
- 2.2. Painting of internal piping at the pumping station is ongoing.

3. Old Pike Pumping Station

- 3.1. Offline, the final use will be determined as part of the Albion Road Pumping Station Project.

4. Woonsocket Connection

- 4.1. LWC has investigated the status of the Woonsocket Connection and found it to be in working order. Further Testing will be performed in the coming months, and minor repairs will be performed to ensure the Pumping Station

and connection continue to be operational as an emergency interconnection.

5. Pawtucket Connection

5.1. Due to the condition of the Pawtucket Connection, reactivation would be costly. We are holding off repairs to this connection until the Source Water Assessment study is complete.

Operations and Maintenance: Water Storage Tanks

a. Old River Road Tank

a. No operational issues have been reported.

b. Manville Tank

a. Tank Level Sensor has failed, working with Harbor Controls to repair.

c. Albion Road Tank

a. No operational issues have been reported.

d. Westwood Tank

a. No operational issues have been reported

e. High Service Tank

a. No operational issues have been reported

RIPUC – Providence Water rate filing

a. LWC has submitted its intervenor status and is working on developing testimony to submit to the RIPUC.

b. Our consultant submitted a testimony on our behalf, continuing to investigate the rate case.

c. Hearing is scheduled for July 15 and 16.

Proposed Developments

a. Lonsdale Main Place—Nine three-bedroom condominiums are being proposed on Lonsdale Main Street. The Water Availability letter has been submitted; a decision is not possible until the Source Water Study is Complete.

b. Roger's Plant—Thirty-four four-bedroom houses are proposed on Cobble Hill Road adjacent to Francis Avenue. The Water Availability letter has been submitted; a decision is not possible until the Source Water Study is Complete.

- c. Carrington Street – 204 Residential Apartments of various sizes are being proposed. LWC is getting prices from APEX to assist with the Water Availability letter; the cost for the study will be passed on to the developer.
- d. Dexter Rock Road—Ten residential Units are proposed. A preliminary meeting was held; no formal submission has been made to the Commission.
- e. 250-Unit Apartment Complex north of Residence Inn near Lincoln Mall—A preliminary meeting was held; no formal submission has been made to the Commission.

Balance Sheet - Expenditure and Revenue Report – June 2025

Motion to accept by Commissioner **Edward Sliney**, seconded by Commissioner **Louis Long**. All in favor.

a. **Financial Report to Town Acting Finance Director – June 2025:**

Motion to accept by Commissioner **Julie LaBreche**, seconded by Commissioner **Louis Long**. All in favor.

Account Balance Report –June 2025:

Motion to accept by Commissioner **Edward Sliney**, seconded by Commissioner **Louis Long**. All in favor.

Capitol Accounts –June 2025*

Direct Payment and Payables – June 2025:

Motion to accept by Commissioner **Julie LaBreche**, seconded by Commissioner **Edward Fox**. All in favor.

Abatelements: None

Account Transaction Report –June 2025*

Correspondence: None

10. Unfinished Business:

- a. Water Availability – Pare Corporation to present on work performed to date. This item was moved to the front of the agenda.
- b. Discussion on Water Rates for FY 2026, 2027, and 2028.
New rate for monthly Commercial accounts will be implemented on August 1, 2025. New rate for Residential accounts will be implemented on October 1, 2025.

11. New Business

- a. Request a vote by the Commission to authorize the advertisement of the RFP for Server Room Upgrades, as per the attached RFP. This work is necessary to secure the server room against unauthorized access and to ensure the cooling system operates effectively, as the server room currently experiences temperature issues during the summer.
Motion to authorize the advertisement of the RFP for Server Room Upgrades by Commissioner Edward Fox, seconded by Commissioner Julie LaBreche. All in favor.
- b. Request a vote by the Commission to authorize the purchase of two vehicles off the State MPA from Colonial Municipal Group, as provided for in the FY 2026 Budget: one F150 quoted at \$50,089.48, and one F550 Dump Truck, quoted at \$89,217.07. The F150 will replace the existing two-wheel drive F150, which will be traded in due to its condition. The F550 will be used as a small dump truck to perform road patching and haul small loads of loam and gravel around.
Motion to authorize the purchase of two vehicles made by Commissioner Julie LaBreche, seconded by Commissioner Louis Long. All in favor.
- c. GPS equipment was awarded to Waypoint Technologies, the sole bidder per our publicly bid RFP. The total price for the equipment is \$19,826; the FY 2026 budget was \$25K. The price includes a 5-year warranty.

12. Claims:

a. None

13. News Articles - *

a. None

Public Comment – Mr. Hart addressed his concerns with paving, leveling of paving and concerns with backfilling.

14. Request motion for Executive Session According to R.I.G.L. 42-46-5(a)(1) Personnel, and R.I. Gen Laws § 42-46 5(a)(4) Any investigative proceedings regarding allegations of misconduct, either civil or criminal.

Start at 6:37 p.m.

EXECUTIVE SESSION

Motion to go into Executive Session According to R.I.G.L. 42-46-5(a)(1) Personnel, and R.I. Gen Laws § 42-46 5(a)(4) Any investigative proceedings regarding allegations of misconduct, either civil or criminal. (JL/LL)

Roll Call: Commissioner Edward Fox– yes, Commissioner Julie LaBreche – yes, Commissioner Louis Long- yes, Commissioner Edward Sliney– yes, Commissioner Kenneth Booth – yes.

Come out of Executive Session at 8:23 p.m

Motion to come out of Executive Session (TS/JL)

15. Request motion to seal the minutes of the executive session.

Motion to seal the minutes of the Executive Session made by Commissioner Edward Fox and seconded by Commissioner Edward Sliney. All in favor.

16. Discussion and action on matters in Executive Session.

Motion to have the Superintendent to act on what was discussed in the Executive Session was made by Commissioner Julie LaBreche, seconded by Edward Sliney. All in favor.

Motion to adjourn: Commissioner Edward Sliney
Commissioner Julie LaBreche, seconds the motion.

All in favor

Meeting adjourned at 8:24 p.m.