

Office of the Owner's Project Manager

DATE: January 10, 2025 @ 7:30 AM at the Lincoln Town Hall – 100 Old River Rd, Lincoln, RI

TO: Members of the Lincoln Building Committee

FROM: Paul DeMelo, Steve Smith – Downes Construction

SUBJECT: OPM - Project Update

- **Approve meeting minutes from 12/16/24**

- **Construction Project updates**
 - Northern Elementary HVAC (2025)
 - Cafeteria HVAC @ 4 Elementary Schools
 - GYM/STEM Additions & Cafeteria Upgrades
 - Review construction schedules
 1. Central ES
 2. Northern ES
 3. Lonsdale ES
 4. Saylesville ES

- **Pre-Construction Project update**
 - Gym/STEM Additions & Cafeteria Renovations
 - Saylesville
 - Lonsdale

- **Studio Jaed**
 - Design Updates
 - Saylesville ES Parking Lot
 - Cafeteria Upgrades

- **Action Items / Approvals**

- **Review and approve payment applications**
 - Review / Approve Invoices

- **Next Steps – Critical Items**
 - NA

- **Comments/Questions**

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