

Office of the Owner's Project Manager

DATE: December 6, 2024 @ 7:30 AM at the Lincoln Town Hall – 100 Old River Rd, Lincoln, RI

TO: Members of the Lincoln Building Committee

FROM: Paul DeMelo, Steve Smith, David Grundy – Downes Construction

SUBJECT: OPM - Project Update

- **Approve meeting minutes from 11/1/24**

- **Construction Project updates**
 - Solar Panels @ LHS & PEC
 - New Canopy Lincoln HS
 - Northern Elementary HVAC (2025)
 - Cafeteria HVAC @ (4) Elementary Schools (2024)
 - Bathroom Renovations @ Lonsdale, Central & Saylesville
 - LHS HVAC Repairs
 - LHS Masonry (Roof) Repairs

- **Pre-Construction Project update**
 - Gym/STEM Additions & Cafeteria Renovations
 - Athletic Field Bathroom Improvements
 - Athletic Fields – Tennis Courts

- **Studio Jaed**
 - Design Updates

- **Change Orders**
 - Steel Reinforcement - Side Basketball Hoops @ Saylesville & Lonsdale

- **Action Items**
 - Review IT Quote for required IT closet switches and UPS battery backup for four elementary schools.

- **Review and approve payment applications**
 - Review / Approve Invoices
 - RISE Final Invoice

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- **Next Steps – Critical Items**

- NA

- **Comments/Questions**

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