

TOWN OF LINCOLN
Water Commission Meeting
September 11, 2024

Members Present:

Kenneth Booth, Chair	Lewis A Prescott III, Acting Superintendent (Absent)
Julie LaBreche, Secretary	Stephen Antonucci, Town Solicitor
Ed Fox	Anna Nascimento, Administrative Assistant
Louis Long	
Edward Sliney	

Call to order: Chairman Kenneth Booth called the meeting to order at 6:02 p.m.

Public Comment: Resident Marion Dale approached to thank the current Water Commission members for the work they do and their patriotism shown in standing for the “Pledge of Allegiance”.

Motion to accept the Consent Agenda:

- 1) Minutes of previous meeting:
 - A) July 10, 2024 –Regular Meeting*
 - B) August 14, 2024 – Regular Meeting*
 - C) July 10, 2024 – Executive Session Minutes
 - D) August 14, 2024 – Executive Session Minutes (Tabled)
 - E) August 29, 2024 – Special Meeting minutes

A motion was made by Commissioner **Julie LaBreche** and was seconded by Commissioner **Edward Sliney** to approve the consent agenda. All in favor.

Executive Session Minutes

A motion was made by Commissioner **Ed Fox** to approve and was seconded by Commissioner **Julie LaBreche** to approve July 10, 2024 Executive Minutes. All in favor

Special Meeting Minutes

A motion was made by Commissioner **Ed Fox** and was seconded by Commissioner **Louis Long** to approve the consent agenda. All in favor.

Superintendent Report of Daily Activity July 2024:

1. Administrative – Project Management:

- a. Rhode Island Department of Transportation (RIDOT) - School St. Water Main Replacement, Project status: A financial plan for the project, through R.I.D.O.T., has been approved via R.I.I.B.
- b. R.I. Energy in process of checking groundings for U.G. Electric on Lincoln Meadows Drive.
- c. Lead line inventory survey – working with Pare Corp. to complete the required survey for the RIDOH program.
- d. Acting Superintendent Lewis Prescott met with Pare Corp next session is to have a neighborhood public meeting regarding Smith St. and Gardner St. Meeting to discuss approved plans, also need to review permit process, Town Engineer should attend. Meeting should take place by end of September. Need to check availability of space.

2. Meter Readings:

- a. Monthly & quarterly commercial accounts were read.
- b. Residential accounts were read.

3. Water Testing:

- a **Five samples collected & analyzed weekly from specific locations as required by Department of Health & Environmental Protection Agency.**
- b **Chlorine residual samples taken at five locations to comply with Safe Drinking Water Act requirements.**
- c **Daily chlorine residuals taken at Providence Connection.**
- d **Met with Providence Water for weekly samples & meter readings.**
- e **Required monthly and quarterly sampling reports submitted to Rhode Island Department of Health**
- f Routine annual lead/copper sampling performed and reported results to R.I.D.O.H.

4. **Vehicles/Garages:**

- a. Vehicle and dump truck maintenance/compressor maintenance – performing assessments of equipment, in need of repair or replacement.
- b. Backhoe maintenance – repaired/replaced door hinge and gas operated piston.
- c. *Commissioner Ed Fox questioned status on new trucks. Chairman Booth looking to order by September 16th, will likely take 8-12 weeks depending on availability. Utility truck will likely take 8 months.*

5. **Operational – Maintenance: Pumping Stations:**

- a. *All three (3) pumping stations, Woonsocket emergency pump station and five (5) tank sites checked daily.*
- b. Cleaned and checked valves behind Albion Rd. Booster Station.
- c. Albion Rd. Booster Station – Met on site with Pare Corp, Harbor Controls, and electrical contractor to assess electrical needs for station revamp planning.
- d. *Town wants Acting Superintendent Lewis Prescott to schedule meeting to discuss old building (pump station).*

6. **Operational – Maintenance: Water Storage Tanks:**

- a. Old River Rd. and Manville tank sites soil remediation project. Submitted Site Investigation Reports with signed certification page to R.I.D.E.M. for review and approval.

7. **Miscellaneous System Field Activities:**

- a. Charts picked up and delivered to office daily.
- b. Delivered Commission packets.
- c. Made bank deposits, delivered mail to post office and worked on reports.
- d. Services & water mains were marked at 133 locations at the request of Dig Safe (Utilities and Contractors).
- e. Emergency Dig Safe responses: 16
- f. Checked curb stops: 17

- g. Checked valves for paving project at the following location(s): Christopher Dr., Lennon Rd., Dario Rd., Rosewood Dr., Red Chimney Dr., Payne Rd., Middlebrook Ln., and Rollingwood Dr.
- h. Fire flow test performed at the following locations: Woodland St. (Central Elementary), River Rd.(Lonsdale Elementary), Great Rd. (Saylesville Elementary)

Superintendent Report of Daily Activity – August 2024:

Motion to accept by Commissioner **Ed Fox**, seconded by Commissioner **Louis Long**. All in favor.

Balance Sheet - Expenditure and Revenue Report – August 2024:

Motion to accept by Commissioner **Edward Sliney**, seconded by Commissioner **Ed Fox**. All in favor.

a. Financial Report to Town Acting Finance Director – August 2024:

Motion to accept by Commissioner **Julie LaBreche**, seconded by Commissioner **Louis Long**. All in favor.

Account Balance Report – August 2024:

Motion to accept by Commissioner **Ed Fox**, seconded by Commissioner **Louis Long**. All in favor.

Capitol Accounts – August 2024*

Direct Payment and Payables – August 2024:

Motion to accept by Commissioner **Edward Sliney**, seconded by Commissioner **Louis Long**. All in favor.

Abatelements:

- a. Regular Monthly Abatelements

Motion to accept by Commissioner **Ed Fox**, seconded by Commissioner **Louis Long**. All in favor.

Account Transaction Report – August 2024*

Correspondence:

- a. LiUNA! National Pension Fund – Report of Summary Plan

No action required at this time.

b. **RI Energy – Power Options Pricing**

Looking to piggyback with Town for better pricing, need to address by month's end. Call Finance Director John Cimino for approval on signing.

c. **Paychex Flex – Time and Attendance Pricing**

Work in progress new software to track more details, i.e. sick time, vacation time, etc. Commissioner Ed Fox questioned the cost of this software, as he had last month. Anna Nascimento provided quote for approval.

10. Unfinished Business:

a. **Saylesville Project Updates**

- a. Pare Engineering provided plans for review. Once reviewed and approved, we will submit to the RIDOH. A 6-8 month review time is anticipated. Soil remediation nearing stage to put out for bid

b. **School Street Project Updates**

- a. *Currently awaiting State input on final design. Working with RIDOT for status of plan. Chairman Booth needs to talk to Acting Superintendent Lewis Prescott regarding borrowing of State funds. Town Council would have to approve. Need to discuss/negotiate to make sure all parties concerns are addressed.*

c. **Smith Street Project Update**

- a. Currently awaiting State input on final design. Working with RIDOT for status of plans. Looking to replace old water mains.

b.

Commissioner Fox requested report on staff time off, in an effort to better manage time off and better manage utilizing staff to put time into projects of importance vs. ground maintenance, i.e. grass mowing, etc. Acting Superintendent Lewis Prescott, stated the bulk of the issue is they are short staffed. Chairman Booth suggested working with Anna Nascimento on obtaining the report.

11. New Business:

a. Lead Copper Study Proposal

Federal EPA requirement to do full review re: Lead. Pare has been contacted to obtain proposal. Pare cannot provide this service (per Federal regulations) but will out-source to a company based in Utah, estimated cost is approximately \$38,000. Records need to be reviewed, a physical visit to properties will be required. Pare has contacted Utah based Company for requirements. Stephen Antonucci, Town Solicitor questioned if the Utah requirements would cover the RI requirements. Pare assisting us to create platform, allowing for public viewing. Once completed, we can work on verifying information, anticipate 1-2 years. Pare has contacted the EPA, new regulations are in place. Each older residential property will have to be investigated for copper pipe history. Investigation needs to be completed by October 16, 2024. Software package is currently being developed. *Lead line survey in progress.*

b. Manville Well Station

A discussion on a possible future use is also being discussed. Old well has been abandoned, Blackstone Valley Watershed requesting easement for use. Lewis Prescott, Acting Superintendent will get cost to demolish.

Question:

Commissioner Julie LaBreche requested update on Anchor Auto regarding status. Chairman Booth replied that he sent an email to the attorney.

12. Claims:

a. None

13. News Articles

a. None

**Motion to adjourn: Commissioner Ed Fox,
Commissioner Julie LaBreche second's motion.**

All in favor

Meeting adjourned at 6:42 p.m.