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ACC - MEETING AGENDA/MINUTES

Town of Lincoln

Lincoln Centralized Rescue/Learning Center



Centralized Rescue/Learning Center Project OAC

MEETING DATE: MM 2024.07.23		LOCATION: Town Hall with Virtual		Issued By: Brian O'Connell	
ATTENDEES					
ACC		Lee Matthews, Brian O'Connell			
Downes		Drew Serdekowski			
Town of lincoln		Phil Gould, Chief Sean Thompson, Leslie Quish, Building Committee			
Kastle Boos Architects, and A/E team		Michael McKeon, Scott Mangiagli, Scott Madigan (vZH&S)			
Subcontractor		As occurs			
additional distribution					
cc:		Glenn Ahlborg, Joe DeSanti			
DISCUSSION TOPICS					
2	Documents for Reference	Renderings, Updated Site Plan, & MEP FP FA Design Narratives			
3	Roll Call	Town of Lincoln and Downes Roll Call and Introductions - Building Committee, OPM Downes, Design-Build Construction Team			
4	Previous Minutes	Town of Lincoln review and approval of prior meeting minutes			
item#	Date	Description	Resp. Party	Due by:	Status
1.00	Design Updates				
1.01	23-Jul	• <u>Floor Plans</u> - updates by KBA Meeting Room - will this potentially be multi-use and if so, are there additional power data, A/V infrastructure required/need to planned for? Team is reviewing and will incorporate enabling work and infrastructure for a secondary dispatch station. Plans with revised stairs and additional updates presented. • <u>Exterior Elevations and Renderings</u> - updates by KBA Materials - Proposed presentation at 8/06 meeting by KBA Will reflect updated design and materials, new location of transformer and generator on interior mezzanine. KBA will also bring samples of proposed materials. Message board location will be added to presentation (and site plan)	D-B team, Downes, Town	6-Aug	Open
1.02	23-Jul	•MEP - Van Zelm to present design narratives for MEP FP FA - Town approved Option #1 VRF with Energy Recovery Ventilators and continuing with linear radiant heat for apparatus bay. No recirculated air in turn-out room	D-B team, Downes, Town	23-Jul	Closed

1.03	23-Jul	RIE incentives: Which team members are responsible and what are we pursuing? OPM/Team to continue discussion and pursuit of these, Inflation Reduction Act. RIE - Team met onsite with RIE and proposed/approved location for pole and pad mounted transformer. Due to PV, Generator, and charging stations electrical room size will expand. Pole location, transformer location, and revised electrical room location presented/approved. Pole and pad location (600A can be in pole, 800A on pad) approved. PV infrastructure to be installed-A/E/OPM to confirm any additional work required.	D-B team, Downes, Town	6-Aug	Open
1.04	23-Jul	Structural - KBA and Odeh working with VZA to locate DOAS and other HVAC equipment in attic space to work with roof structure, including clearances and access. Work on these units location, supports, utility, insulation, and ventilation requirements ongoing.	D-B team, Downes, Town	20-Aug	Open
1.05	23-Jul	LULA - KBA is working with AHJs and Code to determine requirements and options, including variance. Potential impact: Accessible location and impact to floor plans on both levels; additional power requirements; first cost and maintenance of unit. A/E met with AHJ and submitted letter from ToL, this needs to be determined asap as location will impact plans and cost will impact budget.	D-B team, Downes, Town	6-Aug	Open
2.00	Site				
2.01	23-Jul	Team received copy of ELUR and accompanying reports re: subsurface conditions of the site and briefly discussed potential impact to project, including test pits and borings. Town Engineer subsequently issued an email to DEM re: request for six test pits. Awaiting response. Approved (Rachel Simpson), remaining soil to refill pits. Town Engineer to review/present potential options to accommodate current site restrictions re: excavation, removal of ledge, and removal of soil. Continuing discussion/compliance with RIDEM. Team is also reviewing locations and quantity for borings and will follow similar procedure as above. Downes and onsite investigation by Canavan confirmed that there is an abandoned cesspool on the site; we need size and material type. Team will review best options for removal or other. A/E completed draft of test boring locations, to be updated 7/29. Submitted to engineers for proposals, expect this week. Awaiting A/E confirmation re: Cesspool, flowable fill or remove.	D-B team, Downes, Town	Varies	Open
		There appears to be a small open conduit from the west side of Town Hall to the light pole oppsite, adjacent to EMS project, and team is investigating for possible use, if needed, for data connection between buildings. A/E to advise as they finalize design. Team will work with town engineer and DOT (as required) re: design and permitting of new curb cuts site access from state road. A/E to advise, ongoing.	D-B team, Downes, Town	Varies	Open

3.00	CPF Grant			
3.01	Downes and Town to provide updates and team requirements for compliance and reporting. Process is ongoing with OPM, following funding timeline.	Downes, D-B	weekly	Open
4.00	Commissioning			
4.01	Downes Construction (OPM) is drafting an RFP for commissioning services for the Lincoln EMS project, for review/comment/approval by the Building Committee at the next meeting.		6-Aug	
5.00	Items for Discussion			
5.01	Town to adjust radius for truck access to salt barn to avoid the edge of the new parking lot for EMS building. Town/OPM/ACC to coordinate whether existing curbing (Northern) can be reused.	All	6-Aug	Open
6.00	Schedule			
6.01	D-B team is coordinating design schedule and milestones with A/E and OPM, and will bring to next meeting.	All	6-Aug	Open
6.02	Next OAC meeting is scheduled for August 6, 2024.	All	6-Aug	Open
7.00	Procurement			
7.01	Long lead items and status updates: early bid packages for preliminary site/foundtaions, structural, and electrical infrastructure			
8.00	Closed			