

TOWN OF LINCOLN
Water Commission Meeting
December 13, 2023

Members Present:

Kenneth Booth, Chair	Lewis A Prescott III, Acting Superintendent
Julie LaBreche, Secretary	Anna Nascimento, Administrative Assistant
Abigail Altabef	Stephen Antonucci, Representing Town Solicitor
Louis Long	
Edward Fox	

Call to order: Chairman Kenneth Booth called the meeting to order at 6:10 p.m.

Public Comment: None

Motion to accept the Consent Agenda:

- 1) Minutes of previous meeting:
 - A) November 8, 2023 – Regular Meeting*
 - B) August 9, 2023 – Executive Session Minutes (not ready move to future date)
 - C) October 11, 2023 – Executive Session Minutes
 - D) Capital Accounts – November 2023*
 - E) Account Transaction Report – November 2023*
 - F) Correspondence – November 2023*

*A motion was made by Commissioner **Julie LaBreche** and was seconded by Commissioner **Abigail Altabef** to approve the consent agenda. All in favor.*

Superintendent Report of Daily Activity November 2023:

1. Administrative – Project Management:

- a. Residual Chlorine Study/Chlorine Injection Assessment: LWC reviewing costs for chemical feed and injection equipment. LWC to schedule meeting with Pare Corp. to discuss equipment, design, and locations. And meet with vendor regarding same. Pare Corp. working on conceptual design for emergency chlorination facilities at tank sites.

Meeting with Pare Corp. held on August 3rd regarding same. Proposal for design of facilities prepared by Pare.

- b. Rhode Island Department of Transportation (RIDOT) - School St. Water Main Replacement: Meeting held September 13, 2023 with GMZ, R.I.D.O.T., LWC and town for design coordination.
- c. Tank Sites Soil Remediation: Currently awaiting new quotes for Manville and Albion Rd. tank sites only. Lewis Prescott received one quote. Remove soil remediation from Old River Rd. site. To be reviewed by Kenneth Booth and Lewis Prescott. Done on Spring/go out for bid.
- d. Vertikal 6 IT review security cost proposals. Town IT reviewed and finds cost proposal in line and recommends implementing security “add-on” proposals (still being reviewed).
- e. Decision to move forward still pending. Reviewing a policy with care for tablet, 8 crew surveyor.

2. Administrative – Personnel:

- a. Future Job Vacancy – Utility Labor Position: Completed utility labor position interviews and have selected one applicant for employment as a utility man. Update: One employee has been hired as utility man and began employment November 20, 2023.

3. Meter Readings:

- a. Monthly commercial accounts were read.

4. Water Testing:

- a. Five samples collected & analyzed weekly from specific locations as required by Department of Health & Environmental Protection Agency.
- b. Chlorine residual samples taken at five locations to comply with Safe Drinking Water Act requirements.
- c. Daily chlorine residuals taken at Providence Connection.
- d. Met with Providence Water for weekly samples & meter readings.

- e. Required monthly and quarterly sampling reports submitted to Rhode Island Department of Health.

Superintendent Report of Daily Activity - November 2023:

Motion to accept by Commissioner Edward Fox, seconded by Commissioner Louis Long. All in favor.

Balance Sheet - Expenditure and Revenue Report - November 2023:

Motion to accept by Commissioner Abigail Altabef, seconded by Commissioner Julie LaBreche. All in favor.

Financial Report to Town Acting Finance Director – November 2023:

Motion to accept by Commissioner Julie LaBreche, seconded by Commissioner Louis Long. All in favor.

Account Balance Report – November 2023:

Motion to accept by Commissioner Edward Fox, seconded by Commissioner Abigail Altabef. All in favor.

Direct Payment and Payables – November 2023:

Motion to accept by Commissioner Julie LaBreche, seconded by Commissioner Louise Long. All in favor.

Abatelements: None

5. Unfinished Business:

- a. Town Financial Advisor Robert Strom, spoke to Josh Giuliano /Citizens Securities Bank regarding current investments (mostly stocks and bonds). The current portfolio is not ideal for the LWC, looking into changing approximately 2.5 million into T-Bills. T-Bills have a higher interest rate generating more revenue and providing more liquidity.
- b. Update for recruitment of the new Superintendent – Offer in discussion, candidate shows potential as a good fit.
- c. *Soil Investigation Proposal – Received proposal from VHB regarding Manville and Old River Rd. tanks. A concern for lead was mentioned.*

VHB offered discount to do both tanks simultaneously. Old River Rd would likely go down 10'-12', involving DOH. This would also provide a benchmark for contractor down the road. DEM discussion required. Mr. Prescott has proposals from Pare for engineering work, still pending. School Street/DOT one meeting still in progress, received quote, still reviewing. Engineering proposed for spring, remediation to begin.

- d. *Water Service Material Specification Revision Update – No updates, Chair looking to review with Mr. Prescott looking. Update rules and regulations, rate increase on water consumption. Also need to review other services for possible increases in an effort to capture ongoing increases. Policy in the works for field tablet policies. Kenneth Booth, Chair requesting YTD water revenues/projections.*
- e. *Pare Corporation – Chlorine Injection Stations – \$150,000 is the cost for the proposal to do all the engineering work. They cannot do it all at once and it will take 6 months for the design. Moving forward with Pare.*

6. New Business: None

7. Claims:

- a. *1081 Great Rd/Central Elementary, Hydrant was hit and run by a car. Reimbursed by Trust (our insurers) in excess of \$7,000, need to verify. Insurer assured LWC, no rate increase due to this claim.*
- b. *Commissioner Louis Long raised question regarding resident with astronomical water bill (25 Garwaine Drive), excess water usage was determined to be sprinkler system.*

Motion to adjourn: Commissioner Edward Fox,

Commissioner Abigail Altabef: Seconds motion.

All in favor

Meeting adjourned at 6:40 p.m.