

Lincoln Water Commission
Special meeting
June 26, 2023

Members Present:

Kenneth Booth, Chair
Julie Labreche, Secretary
Abigail Altabef
Edward Fox
Louis Long

Robert A Anderson Jr., P.E. Chief Eng./Superintendent
Lewis A Prescott III, Assistant Superintendent
Anna Nascimento, Administrative Assistant
Stephen Antonucci, Representing Town Solicitor

Call to Order: Kenneth Booth called the meeting at 6:00 p.m.

1. Finalizing Budget FY 2023/2024

A) Review of Budget

B) Administrative Appropriations

- Detail 651-090 Postage fee was adjusted
- Detail 651-113 Blue Cross/ Delta Dental no change.

Chair Ken Booth ask if we had the same amount budgeted as last year. Anna replied there is no increase this year.

- Detail 651-114 Consulting/Attorney fees were increased to \$388,000.

C) Maintenance Appropriations

- Detail 652-220 Main Hydrants increase to \$80,000
- Detail 652-260 Power/Pumping is for electricity only.
- Detail 652-270 Supply of Water from Providence
- Detail 652-311 Maintenance Building: cleaning and other repairs.

Secretary Julie LaBreche ask if we needed additional fund. Anna replied Kristen is paid from this line item for cleaning also is use from purchases for LWC office and garage.

D) Capital Improvements Review

- Water Mains (School Street, Saylesville Ave.)
- Pump Stations
- Line item for Leak detection was added in the amount of \$40,000 our new total equal \$180,000.

Chair Ken Booth relayed they need to purchase a lead deduction survey in their system to do an ultrasound in the nighttime. It costs about \$30,000 but it will pay itself. They need to schedule for someone to do it but in the later year we can purchase the equipment.

A motion was made by Commissioner Julie Labreche and was seconded by Commissioner Ed Fox to add line item for \$40,000 for Lead Detection.

E) Estimated Revenue Budget Review

- Water Revenue

A motion was made by Commissioner Julie Labreche and was seconded by Commissioner Ed Fox to reduce the water sale revenue from \$4,657,893.70 to \$3,800,000 and add the difference of \$857,893.70 to a Reserve Account.

- Eng. Fees & Misc.

A motion was made by Commissioner Julie Labreche and seconded by Commissioner Louis Long to lower Eng. Fees & Misc. from \$30,000 to \$20,000.

Seek to Adjourn to Executive Session According to RGIL 42-46-5 (a) (1): to discuss personnel matters concerning Garrett Donahue and Robert Anderson.

A) **Personnel Request:** Both parties were notified that they could have their personnel matters discussed in closed session:

B) **Roll Call:**

Julie Labreche: yes

Ed Fox: yes

Abigail Altabef: yes

Louis Long: yes

Ken Booth: yes

Motion to seal the minutes of Executive Session According to RIGL 42-46-7 (c):

A motion was made by Julie LaBreche to seal the minutes of the executive session, and the motion was seconded by Ed Fox.

A motion was made by Julie Labreche to discussion and on matters discussed in Executive Session and the motion was seconded by Abigail Altabef.

A motion was made by Julie Labreche to supplement the reserve fund to offset to balance Estimated Revenue summary sheet – show revenue account, Lincoln Water Commission new fiscal year 2023/2024 budget is set at \$5,030,893.70 and the motion was seconded by Abigail Altabef.

A motion was made by Julie Labreche and was seconded by Abigail Altabef to adjourn the meeting. The meeting was adjourned at 8:45 p.m.