

**Town of Lincoln
Water Commission Meeting
October 12, 2022**

Members Present:

Julie Labreche, Chairwoman
Edward Fox, Secretary
Louis Long
Edward Sliney
Kenneth Booth

Water Commission Staff:

Robert A. Anderson Jr., P.E. Chief Eng./Superintendent
Lewis A. Prescott III, Assistant Superintendent
Anna Nascimento, Administrative Assistant
Mark Hartman, Representing Town Solicitor

Call To Order

The meeting was called to order at 6:03 pm by Chairwoman Julie Labreche

Public Comment

There was no Public Comment at the time.

Consent Agenda

Minutes of Previous Meeting - September 14, 2022
Capital Accounts - September, 2022
Account Transaction Report – September, 2022
Correspondence
New Articles

Louis Long made a motion, seconded by Kenneth Booth, to accept all items on the Consent Agenda
The motion passed by unanimous vote.

Superintendent Report of Daily Activity – September, 2022

a) Water Rate (Cost of Services) Study

The Water Rate Study has been delayed and waiting on new date to be established, and it has not been advertised.
It will also be available on the Town's website.

b) Quinville Wellfield Abandonment

Has also been delayed and waiting on DEM approval.

The Pedestrian Traffic Management Plan will require closure of the bike path, and the Town will be doing some miscellaneous cleanup and fence removal once they have done their work to secure the well.

It will be important to monitor pedestrian traffic.

c) SmartLink/AT & T Wireless

The Superintendent has had contact with them recently and they still have some things to complete in response to comments made to them, and they need to update the leasing agreement in regards to the layout of the grounds.
They are still waiting for a counter-offer to their proposal.

It was noted that the lessee generally has the ability to back out the lease, which gives them the benefit over the Town and holds value.

It was also discussed that there should be discussion and wording about sub-leasing, that it should not be allowed or that the Town should receive a percentage if it is.

The Town Solicitor's office has also reviewed their initial proposal and is waiting for more discussion of this.

d) Residual Chlorine Study/Chlorine Injection Assessment

There has been no formal response from the RIDOH at this time.

It was discussed that the Water Department could and should look into doing any proposed improvements in-house with maybe minimal consulting fees as additional cost.

The report was submitted on August 1st, and it was noted that staffing could be the cause of delay in hearing back.

There were 3 injection sites in the report.

e) RI Water Resources Board (RIWRB)

There is a meeting scheduled on November 18th in response to the submitted update on the Water Supply Management Plan.

f) RIDOH Clean Water Infrastructure Rehabilitation Plan

This still has to be updated, as revisions and redefinitions are needed.

g) RIDOT School St. Albion Water Main Replacement

Will be discussed under Unfinished Business

Also not on the Superintendent's Report was rekindling discussion with Providence Water Supply regarding secondary connection on Angell Rd.

The Superintendent is recommending an Executive Session at the next Water Commission Meeting regarding this in order to discuss a plan and the site for this.

It was noted that the Town should also do due diligence and consider the possibility of using Pawtucket as a secondary connection instead as this was already a viable option for consideration at one point.

Using Cumberland as a secondary connection could be considered as well, as it was discussed that the Town should review all options and utilize the most cost-efficient.

It would be a quick investigation using existing models to determine viability for other options.

Water quality was discussed, and it was noted that Pawtucket in particular has completely revamped their system with all new piping and a new treatment center.

Ed Sliney made a motion, seconded by Ken Booth, to accept the Superintendent's Report.

The motion passed by unanimous vote.

Balance Sheet – September, 2022

There was a question regarding the balance sheet having some payroll deductions from Admin Management and Office Staff as well as Payroll Taxes.

It was explained that this was due to the way the end of the month fell, and that it would all be corrected with a journal entry.

Ed Fox made a motion, seconded by Louis Long, to accept the Balance Sheet.

The motion passed by unanimous vote.

Ed Sliney made a motion, seconded by Ken Booth, to send the Financial Report to the Town's Finance Director.

The motion passed by unanimous vote.

Account Balance Report – September, 2022

The Superintendent made a comment in regards to the outstanding amount in excess of \$10,000, and that a lien will be placed now that final notification has been sent to the customer.

Louis Long made a motion seconded by Ed Fox, to accept the Account Balance Report.

The motion passed by unanimous vote.

Direct Payments and Payables – September, 2022

Louis Long made a motion, seconded by Ed Sliney, to accept the Direct Payments and Payables.

The motion passed by unanimous vote.

Abatements

There were no abatements at the time.

Unfinished Business

Water Usage Billing

There was a meeting with the Superintendent and the Public Works Director.

Trash and Recycling is for collection at the Water Department location. There are also costs associated with periodic use of the Town's equipment, sanding and plowing, and rental of the Town-owned building.

It was discussed that there could be some negotiation for such in-kind services between the Town and Water Commission.

RIDOT School Street Rehabilitation Project

The Superintendent provided a Letter of Interest that the Water Department wanted to work on this project with the State.

The Superintendent is working with the Finance Director on drafting a resolution for using funds for the project.

He has also spoken to the Town Administrator and would have a joint meeting in regards to this as it is expected to be a large amount of approximately \$755,000.

It will save the Town significant funds because the street is already going to be repaved and drainage updated by the State.

New Business

Employee Handbook Update

Collective Bargaining Agreement (June 2023 Term Renewal)

Updates will be made to the Employee Handbook, which does coincide with Collective Bargaining, which will begin negotiations usually in January in a renewal year.

The Town Solicitor's office does believe the contract should be reworked and updated, and that the Water Commission should hold Executive Session, perhaps in January, in regards to this.

Public Comment

There was no Public Comment at the time.

There was a comment from the Water Commission that the minutes of the September meeting were very well put together and concise.

Claims

There were no claims at the time.

Adjourn

Ed Sliney made a motion, seconded by Louis Long, to adjourn the meeting.

The meeting adjourned at 7:00 pm.