

## Meeting Minutes

**Town of Lincoln  
Lincoln RI High School  
Renovation Committee**

**Location:** Lincoln Senior Center, 150 Jenckes Hill Road, Lincoln, RI 0286

**Date:** 03/02/22

**Time:** 6:00 PM

**Meeting Minutes**

### Attendance

Keith Macksoud, Co-Chair; John Picozzi, Co-Chair; Mike Babbitt, Diedre Carreno, James Frost, Mike Gagnon, Phil Gould, Jim Jahnz, Tiffany McClusky, Kevin McNamara, Robert Mezzanotte, Armand Milazzo, Greg O'Connor, Bruce Ogni, Al Ranaldi, John Sharkey, Bob Turner, John Ward

There were no objections when Co-Chair Macksoud requested taking items out of order on the agenda.

### Update on OPM Contract

Keith Macksoud reported the Town Council authorized entering into a contract with Downes. John Ward reported receiving paperwork from Downes and turned it over to the solicitor, asking the contract to be finalized. If it is approved tonight he will call them tomorrow. Keith Macksoud noted Downes listed the next steps seven days from the award:

- 1) Obtain knowledge of the PEC project from award
- 2) Develop/Verify finance budget report for PEC project
- 3) Develop CPM schedule with procurement, approvals, design, construction and closeout activities identified to meet June 30, 2023 project completion.

Discussion ensued regarding possible meeting dates and there were several conflicts with members' other obligations. It was agreed to meet Tuesday, March 8<sup>th</sup> at 6:00 PM, with a second date of Thursday, March 10<sup>th</sup> at 5:30 PM if Downes is available on Tuesday.

### Request Executive Session pursuant to RIGL 42-46-5(a)(2) to discuss potential litigation regarding LHS Renovation Project

**It was unanimously voted** by roll call vote to adjourn to Executive Session by Mike Babbitt and a second by Bruce Ogni.

See separate Executive Session Minutes.

### Seal Executive Session minutes Pursuant to RIGL 45-46-7(c)

**It was unanimously voted** on a roll call vote to seal the executive session minutes on a motion by Bruce Ogni, and a second by Jim Jahnz.

### Vote on matters from Executive Session

Co-Chair Kevin Macksoud reported there were no votes taken in Executive Session.

|                                                                                     |                                                                                                                                                                                                 |
|-------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Meeting Minutes</b>                                                              | <b>It was voted</b> to approve the minutes of February 26, 2022, on a motion by Tom Ward and a second by Mike Gagnon.                                                                           |
| <b>Update on OPM Contract, con't.</b>                                               | Co-Chair Macksoud pointed out Downes listing for 14 days from award was to prepare RFQ/RFP for design services consultants. It was agreed to meet on Wednesday, March 16 <sup>th</sup> at 5:30. |
| <b>LHS Renovation And Addition Project - Review status of Punch List Completion</b> | No Action.                                                                                                                                                                                      |
| <b>Requisitions &amp; Changes</b>                                                   | No Action.                                                                                                                                                                                      |
| <b>CM Contingency Subcommittee Report</b>                                           | <b>It was voted</b> to table by Jim Jahnz, and seconded by Bruce Ogni.                                                                                                                          |
| <b>Public Comments</b>                                                              | None.                                                                                                                                                                                           |
| <b>Schedule Next Meetings</b>                                                       | Tuesday, March 8 <sup>th</sup> at 6:00 PM and Wednesday, March 16 <sup>th</sup> at 5:30 PM.                                                                                                     |
| <b>Vote to Adjourn</b>                                                              | <b>It was voted</b> to adjourn on a motion by Jim Jahnz and a second by Mike Gagnon. The meeting was adjourned at 7:05 PM.                                                                      |

Respectfully submitted,  
Shirley Harris